



• **PROJECT NARRATIVE:** (Please provide details for the façade/storefront improvements. Identify original/historical architecture. Add extra sheets as necessary.)

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• **CHALLENGE GRANT ASSISTANCE REQUESTED:**

**Total project cost:**

**Challenge Grant\*\*:**

**Other costs:**

\$ \_\_\_\_\_

\$ \_\_\_\_\_  
(\*\*No more than \$3,000 and  
No more than 50% of total)

\$ \_\_\_\_\_

Please check activities to be included:

- \_\_\_ Brick and Stone Masonry: Structural repairs, cleaning, repointing and painting
- \_\_\_ Architectural Metals: Repair, cleaning, refinishing, painting, duplication and restoration of exterior
- \_\_\_ Components: such as cast iron, pressed tin, etc.
- \_\_\_ Doors and upper story Windows: Maintenance, repairs, replacement and restoration
- \_\_\_ Exterior doors and installation of storm windows in conjunction with other significant façade improvements
- \_\_\_ Exterior woodwork: Maintenance, repair, rehabilitation and restoration of sills, window and door frames, bulkheads, storefront and roof cornices, window hoods, decorative moldings
- \_\_\_ Storefronts: Removal of inappropriate coverings and additions, maintenance, repair, rehabilitation and restoration of display and transom windows and lighting
- \_\_\_ Signage: Maintenance, repair, removal and replacement in connection with real property improvements
- \_\_\_ Painting: Surface preparation and cleaning
- \_\_\_ Awnings: Installation, repair and maintenance of fabric awnings in connection with improvements
- \_\_\_ Design assistance: Architectural, historical preservation and graphic design services. (Maximum cost for design assistance is \$300.00)
- \_\_\_ Lighting: External lighting fixtures, both for signage and for building illumination.
- \_\_\_ Other: Please explain. \_\_\_\_\_

• **ATTACHMENTS AND ACKNOWLEDGEMENT:**

- A. Current photographs of the property
- B. Sketch/details of proposed façade/storefront improvements
- C. Cost estimates (2) for work to be completed

The Applicant hereby certifies that all information in this application, and all information furnished in support of this application is given for the purpose of obtaining assistance under the **Downtown Design Challenge Grant Program** and is true and complete to the best of the Applicant's knowledge and belief. Verification may be obtained from any source named herein, provided that any and all information related to the financial status of the business shall be held confidential and not subject to review by the public.

Signature of the Applicant: \_\_\_\_\_

Date signed: \_\_\_\_\_

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**REFERRED TO HISTORICAL PRESERVATION COMMISSION (HPC):**

\_\_\_\_\_ Date

**RECOMMENDATIONS – HPC:**

\_\_\_ APPROVAL Letter of Recommendation: \_\_\_\_\_

\_\_\_ DISAPPROVAL (Reasons):

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\_\_\_\_\_

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**CITY ACTION:** \_\_\_\_\_

Date

\_\_\_ APPROVAL Resolution: \_\_\_\_\_

\_\_\_ DISAPPROVAL (REASONS):

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